

# Annex G: Hurricane Templates

## Appendix 1 to Annex G: MSIB Hurricane Season Prep



### Marine Safety Information Bulletin [MSIB#]

U.S. DEPARTMENT OF HOMELAND SECURITY

**U. S. Coast Guard  
Sector Honolulu  
Sand Island  
Parkway Honolulu,  
Hawaii 96819  
(808) 842-2600**



## Hurricane Season Preparedness

The United States Coast Guard Captain of the Port (COTP) has set Hurricane Season Preparedness for the Hawaiian Islands for the duration of the Pacific Area hurricane season, from June 1<sup>st</sup> to November 30<sup>th</sup>.

In preparation for the upcoming hurricane season, port users shall take the time to review their heavy weather plans for all vessels and facilities. For operators of vessels wishing to remain in port during a heavy weather event, you must submit a mooring plan to the Coast Guard and State of Hawaii Division of Harbors (if planning to moor in a State owned/operated harbor). In general, vessels will NOT be permitted to enter or remain in "lay-up" status during Hurricane Season. The COTP, in consultation with DOT-Harbors, will review each request to remain in port on a case-by-case basis.

All **vessel and barge operators** with COTP permission (and DOT-Harbors where applicable) to remain in port during severe weather must ensure storm moorings are in place. Tests must be conducted of all emergency systems, including communications and power systems, and all required equipment must be on hand and operational. Further, vessel and barge operators must provide the COTP with an updated list of all vessels and barges moored at any facility for more than 30 days. Please submit your list to: [SecHonoMTSRU@uscg.mil](mailto:SecHonoMTSRU@uscg.mil).

All **terminal and facility operators** shall review emergency procedures as set forth in their operations manual for hurricane readiness and cargo stowage requirements. Operators should review engineering surveys to identify areas of significant or existing damage or waste which may not withstand strong winds.

Any questions or concerns regarding the upcoming hurricane season and port preparedness should be directed to the USCG Sector Honolulu Command Center at (808) 842-2600. Please continue to monitor the USCG Homeport website at <https://homeport.uscg.mil/port-directory/honolulu> for up-to-date hurricane information.

#

[This page intentionally left blank]

## Appendix 2 to Annex G: MSIB PHWC Update

**Marine Safety Information Bulletin [MSIB#]**

U.S. DEPARTMENT OF HOMELAND SECURITY

**U. S. Coast Guard  
Sector Honolulu  
400 Sand Island Parkway  
Honolulu, Hawaii 96819  
(808) 842-2600**



**Tropical Storm NAME  
Port Heavy Weather Conditions:  
WHISKEY for XXX and XXX Counties  
X-RAY for XXX County**

The United States Coast Guard Captain of the Port (COTP) has set Port Heavy Weather Condition (PHWC) *Whiskey* for ports in XXX and XXX counties and PHWC *X-Ray* for XXX County on DATE at TIME(HST).

At PHWC *Whiskey*, all pleasure craft shall seek sheltered waters. All ocean-going commercial vessels and ocean-going barges must make plans for departing the port area if they do not have COTP and State of Hawaii Department of Transportation (DOT)-Harbors Division, permission to remain. These vessels will be required to complete cargo operations and depart the port within 60 hours after PHWC *Whiskey* is set. Vessels that desire to remain in port must submit a safe mooring plan in writing to the COTP and DOT-Harbors Division and receive permission to remain in port. Requests to remain in port can be found at:

<http://hidot.hawaii.gov/harbors/hurricane-preparedness/>. Additional information can be found in Appendix D of the Sector Honolulu Heavy Weather, Hurricane, & Tsunami Plan found at Homeport: <https://homeport.uscg.mil/port-directory/honolulu>. Please email all requests to remain in port to [SecHonoMTSRU@uscg.mil](mailto:SecHonoMTSRU@uscg.mil) and the respective DOT-Harbors Division district manager/harbor master. Vessels transiting within the vicinity of the Hawaiian Islands should seek sheltered waters until storm conditions subside and anticipate harbor closures at the discretion of the COTP as storm conditions progress.

At PHWC *X-Ray* all vessels should prepare to complete cargo operations and depart port within 36 hours. Early coordination with Harbor Pilots is essential during port evacuations.

Please continue to monitor the USCG Homeport website at <http://homeport.uscg.mil> for up-to-date hurricane information. If you have further questions or concerns they should be directed to [SecHonoMTSRU@uscg.mil](mailto:SecHonoMTSRU@uscg.mil) or the Sector Honolulu Command Center at (808) 842-2600.

#

[This page intentionally left blank]

### Appendix 3 to Annex G: COTP Order Template

U.S. Department of  
Homeland Security  
  
United States  
Coast Guard



Commander  
U.S. Coast Guard  
Sector Honolulu

400 Sand Island Parkway  
Honolulu, HI 96819  
Staff Symbol: s  
Phone: (808) 842-2643  
Fax: (808) 842-2699

16600  
Month Day, 20XX

#### CAPTAIN OF THE PORT ORDER: XX-XXX

#### PORT CONDITION \_\_\_\_\_ REQUIREMENT

FOR

M/V \_\_\_\_\_ (IMO# \_\_\_\_\_)

Master, Owner, Agent, or Person in Charge:

M/V \_\_\_\_\_, IMO# \_\_\_\_\_, (flag)

At \_\_\_\_\_, Hurricane Condition \_\_\_\_\_ (\_\_\_\_-hour warning) was set for the Port of \_\_\_\_\_.  
Members from my staff conducted an inspection of your vessel/facility pursuant to this Condition at \_\_\_\_\_ and noted the following discrepancies:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Based on these discrepancies and in light of the emergent weather conditions, I have determined the M/V \_\_\_\_\_ poses an unacceptable risk to the Port of \_\_\_\_\_. As such, under the authority of the Ports and Waterways Safety Act, Title 33 United States Code (U.S.C.), § 1223, I hereby order you take the following corrective actions:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Failure to comply with this Order may, under the provisions of Title 33 U.S.C § 1232, subject you to a civil penalty of \$40,000.00 for each violation. This Order is issued without prejudice as to the initiation of civil penalty proceedings for any violations that may have previously occurred.

16600  
Month Day, 20XX

M/V \_\_\_\_\_ (IMO# \_\_\_\_\_), CAPTAIN OF THE PORT ORDER: 2X-XXX

Should you be aggrieved by this order, you may appeal in writing to the Commander, Fourteenth Coast Guard District, through the Captain of the Port, Honolulu, at the above address, within 30 days of receipt of this order, in accordance with the procedures contained in Title 33 Code of Federal Regulations § 160.7.

If you have any questions regarding this matter, please contact Coast Guard Sector Honolulu at (808) XXX-XXXX.

Sincerely,

X. X. XXXX  
Captain, U.S. Coast Guard  
Captain of the Port, Honolulu, HI

Receipt acknowledged:

Signature: \_\_\_\_\_

Typed or printed name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

[This page intentionally left blank]